

When is RAMP Approval Required for Biologics, DD Form 2345, Shipments, and Sponsored Research, Collaborations & Other Agreements?

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REQUEST TYPE	SUBMISSION REQUIRED
Biologics	When controlled biologics are used in a BSL-2 or BSL-3. See more information at https://ramp.research.fsu.edu/media/1132/ramp-ec-biologics-access-controls-htg.pdf .
DD Form 2345	When an FSU employee or student is asked for a DD2345 as a condition of attending a conference or receiving materials from the U.S. government. See more information at https://ramp.research.fsu.edu/media/1131/ramp-ec-dd-form-2345-htg.pdf .
Shipment (International only)	For all international shipments (regardless of destination) of commodities and materials regardless of whether they were sourced commercially or originally imported from a foreign vendor including (but not limited to) instruments, parts, components, samples and prototypes, biologics, reagents, chemicals, and raw or fabricated materials); software (source or executable code) that is not in the public domain; and information/data that is not in the public domain. See more information at https://ramp.research.fsu.edu/media/1135/ramp-ec-shipment-htg_11102020.pdf .
Sponsored Research, Collaborations, & Other Agreements	When a sponsored research project involves components of Export Controls (ITAR, EAR, etc.) where requirements are not already clearly stated or where additional documentation should be collected (i.e., a Non-Disclosure Agreement processed in RAMP Agreements indicates that export controlled items or data are involved in the project but does not provide any further information). See more information at https://ramp.research.fsu.edu/media/1129/ramp-ec-spon-rsch-collab-other-agr-htg.pdf .
Visa	Hiring a Foreign National. See the document " <i>Which Visitor or International Employee needs to be approved through RAMP Export Control?</i> " for assistance in determining whether RAMP approval is required or not.
Visitor	When inviting a visiting scholar/researcher (domestic or foreign; paid or unpaid) to stay at FSU for more than 14 days, or when inviting a foreign national for a short-term visit of less than or equal to 14 days. See the document " <i>Which Visitor or International Employee needs to be approved through RAMP Export Control?</i> " for assistance in determining whether RAMP approval is required or not.